 Government of Pakistan

 Ministry of Energy (Petroleum Division)

 \*\*\*\*\*

 **JOB OPPORTUNITIES**

The Petroleum Division, Ministry of Energy is seeking applications from suitable Pakistani candidates for following position on one year contract basis;

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | **NAME OF POST** | **QUALIFICATION** | **EXPERIENCE & SKILLS** | **Maximum Monthly Lump Sum Remuneration** | **Maximum Age** |
| **1** | **Monitoring Officer (SDU)**  | Bachelors in Economics / Business Studies / Political Sciences from any HEC recognized institute / university / college with a minimum CGPA of 3.5.  | Graduate having the following skillset:* Data Analysis
* Research
* Report writing
* Excellent communication and presentation skills, both written and oral
* Proficiency in using research, data and graphic design tools
 | 150,000/- | 30 |

1. The initial period of contract will be one year which may be extended subject to requirement and satisfactory performance.
2. Maximum age will be counted from DoB as per CNIC, upto 15th day of the advertisement. Similarly minimum relevant experience will be counted from 1st day of relevant experience after date of announcement of relevant degree.
3. Government servants, and employees of corporate / autonomous / semi-autonomous bodies may apply through proper channel.
4. Interested Candidates are advised to submit their complete CV clearly indicating their relevant ***qualifications (with passing year/month)***, ***experience*** (***period of service against each position)*** and ***biodata*** along with one colour passport size photograph, within fifteen (15) days of the publication of this advertisement. ***Incomplete*** and ***late applications*** ***will not be considered***. Applications submitted online through emails or other electronic means will not be accepted.
5. Applications may be addressed to the Director General of Petroleum Concessions, Petroleum House, 3rd Floor, Attaturk Avenue, G-5/2, Islamabad.
6. Only shortlisted candidates will be called for interview. No TA/DA will be paid for interview.
7. The Department reserves the right to accept or reject any/all applications without assigning any reason.
8. The Department reserves the right to withdraw / increase number of vacancies against the advertised positions.
9. For any queries contact Mr. Muhammad Arif Baig, Assistant Director (Employment & Training) on Landline: 051-9207724, email @ dgpccdnet@gmail.com.